



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

January 6, 2021

DIVISION MEMORANDUM
 DM No. 006, s. 2021

CONDUCT OF OPEN RANKING PROCEDURE, BEHAVIORAL EVENT INTERVIEW AND WRITTEN EXAMINATION OF APPLICANTS FOR THE POSITION OF PUBLIC SCHOOLS DISTRICT SUPERVISOR OF GEN. NAKAR II DISTRICT

To: OIC-Assistant Schools Division Superintendents
 Chiefs - CID/SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 PSB – Chairman, Members & Secretariat
 PESPA and NAPPSHI Officers
 Administrative Officers II ✓
 All Others Concerned

1. With reference to Division Memorandum No. 378, s. 2020 (Call for Application for the Position of PSDS of General Nakar District II), please be informed that this office will conduct an open ranking procedure, behavioral event interview and written examination of applicants who passed the initial screening on January 18, 2021, Monday with the following schedule:

| Activity | Time |
|----------------------|----------------------|
| Open Ranking | 8:30AM to 12:00 Noon |
| Behavioral Interview | 1:00 PM to 3:00 PM |
| Written Examination | 3:00 PM to 5:00 PM |

2. The open ranking, behavioral event interview and written examination will be conducted at the SDO – Library Hub following the health and safety protocols of the IATF. All applicants and members of the Division HRMPSB are advised to be at the venue at 8:00AM.

DEPEDQUEZON-TM-SDS-04-009-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
 Email Address: quezon@deped.gov.ph
 Website: www.depedquezon.com.ph

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3. The officers of the PSDSs association, three officers of PESPA and three officers of NAPPSHI (to be determined by the association president), and the newly-hired Administrative Officers II will observe the conduct of the open ranking via virtual platform using **Zoom Meeting ID: 927 8493 0324 and Passcode: 12345**. They must enter the meeting link at 8:00AM.
4. Applicants should ensure that all copies of original documents are available during the conduct of the open ranking for validation and pointing purposes.
5. Applicants should bring their own laptop which will be used in the examination.
6. Posting and immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR.
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent